

Agenda



Contact Officer: Kathy Fiander

Tel: 01491 823649

Fax: 01491 823658

E-mail: Kathy.fiander@southoxon.gov.uk

Date: 3 April 2007

Website: www.southoxon.gov.uk

A meeting of the

Audit and Corporate Governance Committee

Will be held on **WEDNESDAY 11 APRIL 2007**

AT 6.00pm

Council Chamber, Council Offices, Crowmarsh Gifford

Mr M Jennings (Chairman)

Mr R Bell Mr M Harris Mr B Service

Mr P Cross Mr M Leonard Mr J Stimson

Mrs M Davies Mrs A Midwinter Mr M Welply

Mr P W D Greene Rev'd A Paterson Mr B Wood

Substitutes:

Mr F Bloomfield Dr D Giaretta Mr I Lokhon

Mr D Bretherton Ms S Gray Mr M McNulty

Mr T Buckett Mrs E Hards Mr C Quinton

Mrs L Cameron Mr P Harrison Mr D Turner

Ms S Davidson Mrs P Haywood Mr J Thomson

Captain J Flood Mrs A Leadsom Mrs G Zakss

1. **Apologies**
2. **Declarations of interest**
3. **Minutes 13 December 2006 and 12 March 2007**

Minutes previously circulated

ITEMS TO BE CONSIDERED WITH THE PUBLIC PRESENT

4. **Annual Audit and Inspection Letter /Use of Resources Auditor Judgements 2006**

Purpose: to consider the Audit Commission's assessment of the Council, drawing on audit, inspection and performance assessment work. The Audit Commission's Audit Manager will attend the meeting (two reports attached)

5. **Internal Audit reports 2006/07**

Purpose: to consider the outcomes of recent internal audit activity (report attached)

6. **Annual report on Internal Audit 2006/07**

Purpose: to provide an opinion on the overall adequacy and effectiveness of the Council's control environment (report attached)

7. **Data quality**

Purpose: to provide an opportunity to note the Council's response to the Audit Commission's audit of data quality, and to comment on a proposed approach to integrate data quality within performance management arrangements (report attached)

8. **Statement on Internal Control and Code of Corporate Governance Assurance Statement**

Purpose: to seek the Committee's approval of the draft Statement on Internal Control for inclusion in the Council's Statement of Accounts and to consider the Code of Corporate Governance Assurance Statement (report attached)

9. **Internal Audit plan 2007/08**

Purpose: to consider the proposed internal audit plan for 2007/08, and to explain the process for setting the audit plan and for calculating the resources available (**report attached**)

MARGARET REED

Head of Legal and Democratic Services